

# Los Alamos

NATIONAL LABORATORY

## memorandum

Security and Safeguards Division  
S-6, Information and Personnel Security Group

To/MS: Selected Division Allocation Reps  
From/MS: Larry Freestone, S-6, G733  
Phone/FAX: 667-0662 / 665-2919  
Symbol: S6-99-54  
Date: August 30, 1999

### **SUBJECT: Terminated Workers with Active Clearances**

In the near future the new Badging system will be ready. All LANL workers will be issued new badges based on an *active* status in the Employee Information System (EIS). Those individuals who have active clearances but show as *not active* in EIS will be denied a new DOE Standard badge. The Clearance Processing Team has identified approximately 250 individuals in this category.

Attached for your attention and resolution is a listing of individuals whose last known assignment was to your division. They have active clearances but show as *not active* in EIS. The majority of these are either contractors or affiliates whose data were entered once and not subsequently updated. Please check the following and correct as needed:

- Contract dates
- Group and division designation (some say MAT or IS)
- Company designation

We solicit your help in updating these records within ten working days of receipt of this memo.

If you have problems updating EIS, please call the CIC-6 Help Line (5-4444) and follow the menu. If an individual is no longer assigned to your division and you do not know where he or she is assigned, please notify Paula Dransfield (7-0662, [psdrans@lanl.gov](mailto:psdrans@lanl.gov)) or Janice Taylor (7-7253, [jataylor@lanl.gov](mailto:jataylor@lanl.gov)). If an individual listed in the report is shown as assigned to your division and is known to you, but you determine that this person's services are no longer needed, please send an e-mail with the name, Z number, and the individual's home address (if known) to Isabel Hernandez ([isabel@lanl.gov](mailto:isabel@lanl.gov)).

Cy: S-6 File